**LCAAA Summer Board Meeting Agenda**
**June 2, 2008**
**Baton Rouge, Louisiana**

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| 1. | Welcome/Call to Order | Ed Twidwell |
| 2. | Minutes | Kurt Guidry |
| 3. | Treasurer's Report | Keith Normand |
| 4. | Scholarship Report and Auction | Stan Dutile |
| 5. | Recognition and Awards | Eddie Eskew |
| 6. | Search for Excellence Awards | Myrl Sistrunk |
| 7. | PILD Report | Miles Brashier |
| 8. | Faculty Council Update | Miles Brashier |
| 9. | LCAAA History and Handbook Update | Bill Branch |
| 10. | Comments from Southern Regional Director | Dirk Webb |
| 11. | 2008 LCAAA Annual Meeting | Ed Twidwell/Kurt Guidry |
| 12. | 2008 NACAA AM/PIC | Ed Twidwell |
| 13. | Oklahoma 2010 AM/PIC Funding Proposal | Ed Twidwell |
| 14. | LSU Campus Region Board Appointments | Ed Twidwell |
| 15. | New Business | |
| 16. | Other Business | |
| 17. | Adjourn | |

Those present at the meeting were:

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| Rusty Batty | Stuart Gauthier |
| Bill Branch | Kurt Guidry |
| Miles Brashier | Allen Hogan |
| Brian Chandler | Natalie Hummel |
| John Chaney | Rick Louque |
| Barry Crain | Keith Normand |
| Glen Daniels | Dale Pollet |
| James Devillier | Kenny Sharpe |
| Stan Dutile | Myrl Sistrunk |
| Jimmy Flanagan | Ed Twidwell |
| R.L. Frazier | Dirk Webb, Southern Region Director |

***Call to Order:*** Ed Twidwell began the meeting by welcoming everyone and thanking everyone for attending. Ed also went on to thank Miles Brashier for setting up the Board Supper from the previous evening. He then introduced Mr. Dirk Webb who is the Southern Region Director from Oklahoma. Minutes for the previous board meeting were then passed out.

***Minutes:*** Once the minutes from the last board meeting were passed out, Ed mentioned that everyone should have received the minutes electronically. Ed then asked if anyone had any changes or additions to make to the minutes. At that time, Allen Hogan made a motion that the minutes be accepted. Miles Brashier seconded the motion. The motion passed unanimously.

***Treasurer's Report:*** Keith Normand was asked to provide his treasurer's report. Keith passed out a report showing the balances on each of the association's accounts as well as a detailed report of each of the transactions that had occurred in each account. As of May 20, 2008 the balances of the association's accounts were:

| **Account** | **Balance (5/20/08)** |
|---|---:|
| Acct 1: Share Savings | $4,210.37 |
| Acct 2: Basic Checking | $14,047.71 |
| Acct 27: Special Share (Scholarship) | $531.84 |
| Acct 15: Certificate of Deposit | $68,210.32 |

Keith went through each account showing the inflows and outflows of each account. For the share savings account, the two major inflows for the year were a $2,000 transfer from the interest earned on the CD account and $2,175.19 in excess revenues from the 2007 annual meeting. Major outflows of from this account were the donation (contribution) for the 2008 NACAA annual meeting ($1,600), the first installment of a donation (contribution) to 4-H Rock Eagle ($1,000), and a donation (contribution) to the 4-H Centennial Project ($2,000). The 4-H Centennial Project donation would be paid from the transfer from the CD account. The second installment of the donation (contribution) to 4-H Rock Eagle ($1,000) will be paid on July 1st.

For the basic checking account, it was noted that the balance was higher than normal because the revenues and expenses for the 2008 annual meeting would be run through this account. For the scholarship account, it was noted that the scholarship checks to both of last year's winners were paid and a decision on whether two scholarships would be given again this year would depend on the revenue generated at the scholarship auction. Finally, the proposed and actual budget for the 2007/2008 year was provided.

In going over the proposed and actual budget for the year, it was mentioned that income was higher than anticipated. There were several reasons for the higher income level. First, we had an increase in total membership and therefore dues income was higher than projected. Interest earned on the CD account was significantly higher than originally projected. Finally, revenues from both the 2007 scholarship auction and the net revenue from the 2007 annual meeting was considerably higher than anticipated.

Most of the expenditures were in line with projected levels. National dues were higher given the increase in membership. Because of the higher revenue generated by the scholarship auction, the board decided to award two scholarships. Therefore, expenditures for scholarships were $500.00 higher than projected. The decision to provide this additional scholarship will be made each year and will depend on the revenue generated by the annual scholarship auction.

**2007-2008 LCAAA Proposed Budget**
**June 6, 2007**
**Oak Grove, LA**

| Item | Proposed Amount | Actual Amount |
|---|---|---|
| ***Income*** | | |
| Dues | $7,560.00 | $8,040.00 |
| Interest (06/01/07 – 04/30/08) | | |
| Checking | $10.00 | $7.81 |
| Savings | $50.00 | $77.45 |
| CD | $1,630.00 | $3377.77 |
| Scholarship Auction | $1,100.00 | $1,467.50[A] |
| Annual Meeting | $1,600.00 | $2,175.19[A] |
| ***Total Income*** | $11,950.00 | $15,145.72 |
| ***Expenditures*** | | |
| National Dues | $6300.00 | $6,700.00 |
| Police Jury Convention | $250.00 | $250.00 |
| NACAA Meeting | | |
| DSA & AA Recipients | $400.00 | $400.00 |
| Voting Delegates | $500.00 | $500.00 |
| President | $150.00 | $150.00 |
| President-Elect | $150.00 | $0.00 |
| Vice-President | $150.00 | $0.00 |
| Treasurer | $150.00 | $150.00 |
| Secretary | $150.00 | $0.00 |
| Awards | $250.00 | $201.70 |
| Office Expenses | $50.00 | $51.83[B] |
| JCEP Workshop | $600.00 | $600.00 |
| PILD Meeting | $600.00 | $600.00 |
| 4-H U Luncheon | $700.00 | $705.98 |
| LCAAA Professional Improvement Scholarship | $1,000.00 | Not Yet Spent |
| 4-H Scholarship | $500.00 | $1,000.00[C] |
| Lunch for New Agent Orientation | $50.00 | Not Yet Spent |
| ***Total Expenditures*** | $11,950.00 | $11,309.51 |

[A] The scholarship auction and annual meeting incomes were both from 2007.
[B] The office expense was for a plant purchased as a get well gift for Miles Brashier.
[C] It was determined that given the success of the 2007 scholarship auction, that two scholarships would be given.

***Scholarship Report and Auction:*** Stan Dutile mentioned that they had 11 applications for the 4-H scholarship. He said his committee were going through the applications and would then make their recommendations. He did mention that there were no applications received for the member scholarship.

It was then mentioned that the Scholarship auction would be that evening. A list of some of the items that would be auctioned were mentioned and that if anyone had additional items that were donated for the auction to get with Ed Twidwell. Ed will collect all of the items and see that they get to the West Baton Rouge Extension office. It was mentioned that Jerry Whatley would once again serve as auctioneer.

***Recognition and Awards:*** Ed Twidwell said that Eddie Eskew could not be at the meeting today. Ed mentioned that the DSA winners were Boyd Padgett, Shaney Hill, and Richard Letlow. The AA winners are David Lanclos and David Bourgeois. It was mentioned that Shaney Hill, Richard Letlow, and David Bourgeois would serve as voting delegates at the NACAA AM/PIC in Greensboro, NC.

Ed then mentioned that given that David Lanclos had recently left the AgCenter, that this issue of an award winner leaving the AgCenter prior to the state and national meetings should be addressed by the board. It was determined that the national association would recognize the person if the state association did. As such, at the spring board meeting it was decided that we would recognize David. However, David could not commit to attending the National meeting in North Carolina, so he will receive the Louisiana Achievement Award but will forfeit the National AA.

However, Ed mentioned that now David has informed them that he would not be able to attend the state meeting. Therefore, Ed questioned if the policy regarding a DSA or AA winner who leaves the AgCenter should be reviewed. Ed asked Dirk Webb if he had any suggestions on the matter. Dirk stated that from the national level, the person must be present at the national meeting to receive the award. However, it is entirely up to the state to determine how it will proceeed. He mentioned that how states manage this issue varies greatly from state to state.

Some suggested that if the person leaves the AgCenter that he/she would forfeit the award. However, some mentioned that this has happened before and that the person was indeed able to return to the state meeting.

Brian Chandler then made a motion that the recognition and awards committee review the situation and bring back its recommendation on how to proceed to the board. Allen Hogan seconded the motion. The motion passed unanimously.

***Search for Excellence Awards:*** Myrl Sistrunk indicated that there was nothing new to report for the committee.

***PILD Report:*** Miles Brashier commented that the PILD meeting was excellent. They heard from several speakers on the development of the Farm Bill. During the meetings, they were able to meet with 4 of Louisiana's Congressional delegation (Landreneau, Boustany, Vitter, and Alexander). They also met with people with USDA and talked to them about formula funding and competitive grant issues. There is considerable pressure to move money away from formula funding and put it all into competitive grants.

The others from the LSU AgCenter attending the meeting were Charles Hebert representing 4-H and Adrianne Vidrine representing FCS. No one was there representing Epsilon Sigma Phi. Brian Chandler is scheduled to attend next year's PILD meeting.

***Faculty Council Update:*** Miles Brashier indicated that the biggest issue currently was the budget for the next fiscal year. As it stands currently, the Chancellor has indicated that the budget for the upcoming fiscal year was at a standstill. If this situation were to remain, there would likely not be faculty pay raises. The administration is still trying to have $1 million added to the AgCenter's budget but that it was not certain if it would happen.

In other news, the Chancellor has indicated that he is starting to address the issues raised from the Faculty Council's recent faculty survey. Also, the Chancellor has indicated they are trying to raise the start up salary for agents to $42,000. Finally, the Chancellor has indicated that they have been approved to fill 40 positions with many of these being on grant money. With the freeze on jobs, the administration has to seek permission to fill any positions, including those on grant funds.

The ombudsman position that has been mentioned before still may be filled. After the original idea to create this position, it looked as if that this position would not move forward. However, there has been some recent time spent on this position and it looks like it may now move forward. Another position that has been mentioned is that of an event planner for the AgCenter.

Miles mentioned that the Faculty Council will meet with the candidate to fill Dr. David Morrison's position. The candidate is Dr. John Russin. Dr. Russin has been at Northern Illinois but was with the AgCenter at one time working in Plant Pathology. Also, Dr. Mike Martin has been named the new Chancellor of the main campus. His background is in Agricultural Economics. Dr. Richardson has mentioned that he has spoken with Dr. Martin and Dr. Lombardi, System President, and both have assured him that they have no interest in merging the AgCenter back with main campus.

***LCAAA History and Handbook Update:*** Bill Branch has undertaken the task of attempting to collect information on the history of the association. Bill indicated that this process all started with attempting to follow all the changes in the bylaws. Bill indicated that he has developed a spreadsheet that has a list of all of the officers, committees, annual meeting locations, etc. He has been going to old board minutes to collect this information. Bill mentioned that he does not have any information from prior to 1953 and asked that if anyone had old files that may have any of this older information to please send it to him. Bill indicated that he was hopeful to have everything pulled together and ready to present at the Fall board meeting.

There was a question of whether or not the handbook was on the internet. Kenny Sharpe said that the handbook was on the association's webpage but that it was on there in sections. Each section of the handbook was on the webpage, but there was not a single file that contained the entire handbook.

Bill also mentioned that he had roughly 2/3 of the annual meeting reports that have been generated over the years.

Bill also mentioned something regarding the Public Relations committee. He said that this committee has historically been involved with the Mass Communications awards. However, he said that none have been awarded since 2000. He asked if that perhaps the national committee would consider combining all of the different awards and programs that it currently directs into one Public Relations award program.

***Comments from Southern Regional Director:*** Ed Twidwell again introduced Dirk Webb and thanked him for attending. He then asked for Mr.Webb to make his comments. Mr. Webb stated that the national meeting would be in North Carolina and that it currently had 1,416 registrations, which was up from the previous year. He indicated that there would be 3 candidates to choose from for the national Vice President position and 1 candidate for the Secretary position. In addition to the officer's positions mentioned, the voting delegates will vote on several issues, one of which is whether or not to allow the national board to do business electronically.

Mr. Webb also mentioned that the 2009 JCEP meeting would be on February 10 -12, 2009 in Orlando, Florida. Mr. Webb mentioned that, as with everything else, the costs associated with attending this meeting would likely be higher than previous meetings.

As for other future meetings, Mr. Webb indicated that the 2009 annual meeting would be in Portland, Oregon. There is some concern about potential participation in the Portland meeting given the likely high travel costs of getting to and from the meeting. Mr. Webb mentioned that the 2012 national meeting is scheduled to be hosted by the Southern Region. Virginia was going to be the host site but had to withdraw as a potential site. South Carolina subsequently placed a bid to host the 2012 meeting and the national board will vote on it at the 2008 meeting. James Devillier also mentioned that Alabama was looking to host the 2014 meeting and that given the 2015 meeting would be the 100th year of the NACAAA, there has been some support for having it in Chicago, the site of the first meeting.

Mr. Webb mentioned other issues that would likely be discussed at the 2008 annual meeting. One is the revision of the State Officer handbook. The other was looking at the current committee structure to see if any changes are warranted.

***2008 LCAAA Annual Meeting:*** Ed Twidwell went briefly through the events of the 2008 annual meeting. The tour would start at noon and end up with the Scholarship Auction later in the evening. The spouse's tour would be in the morning. Tomorrow would be our educational sessions that would end up with the President's reception tomorrow afternoon and the Awards Banquet tomorrow evening. The memorial breakfast would be on Wednesday morning followed by comments by the administrators and ending with our general membership meeting. Ed did mention that there were 5 posters submitted to the poster competition. Finally, Ed said that boxed lunches would be available to take you on the bus as we left for the tour.

Allen Hogan thanked Ed Twidwell on behalf of the board for planning and running the annual meeting. Ed then thanked Miles Brashier for all his help in getting support for the meeting, particularly in hosting the board supper and getting the tour organized. Brain Chandler asked if a list of addresses for all of the meeting sponsors could be developed. Ed said that he would pull that list together and make it available.

***2008 NACAA AM/PIC:*** Ed Twidwell mentioned that the meeting was going to be on July 13 – 18, 2008 in North Carolina. Ed mentioned that there were 2 mini-vans reserved that will be going to the national meeting. Brian Chandler will be handling those travel arrangements and currently has 4 people that have indicated they will ride. So, there is some room for probably 2 or so more people to ride in the mini-vans. Anyone interested should contact Brian Chandler. The vans are scheduled to leave on Saturday.

Ed mentioned that the voting delegates for the annual meeting would be Brian Chandler, David Bourgeois, Miles Brashier, Shaney Hill, and Richard Letlow. Allen Hogan suggested that Ed send a list of everyone attending the national meeting to administration. Ed indicated that he had contacted Dr Coreil and that he was going to give $500 to those giving presentations to help pay travel expenses.

***Oklahoma 2010 AM/PIC Funding Proposal:*** Ed Twidwell indicated that LCAAA had been approached by Oklahoma to help sponsor some of the 2010 annual meeting. Three sponsorship options were provided. . The first is co-sponsoring an ice cream social with Arkansas. The total budget for the social is $7,000 – Arkansas has committed to providing $3,500 and we would provide $3,500. The second was being a break sponsor. The break sponsorships are $2,500. The third option would be to sponsor the Wednesday morning breakfast. This is expected to be roughly $4,000. Ed mentioned that at the spring board meeting, the board voted to choose (suggest) option 1 and to bring the issue for final vote to the whole membership.

Ed then asked Dirk Webb when he thought that the Oklahoma group would want the money. Mr. Webb indicated that the biggest issue was to get the commitment and that he felt like they would be willing to take any pledge over installments. He did mention, however, that the Okalahoma group had set up an interest bearing account and that the sooner they got the money, the more money they could generate to help cover the costs of hosting the meeting.

***LSU Campus Region Board Appointments:*** Ed Twidwell mentioned that the board members from the LSU Campus were Ron Strahan, Earl Johnson and Bill Branch. However, both Earl Johnson and Bill Branch have retired so there is a need to elect new board members. Ed mentioned that he had spoken to potential board members. Ed said that Ron Strahan had agreed to serve a 1 year term, Natalie Hummel had agreed to serve a 2 year term, and Robert Soileau had agreed to serve a 3 year term. Ed said that these names would come through the nomination committee and would voted on at the general membership meeting.

R.L. Frazier said that the nomination committee needed nominations for board members by Wednesday. Nominations for board members will be needed for the Southwest and Southeast regions.

***New Business:***

**4-H U Luncheon:** James Devillier mentioned that he and Kenny Sharpe would again co-chair the 4-H U Luncheon. James indicated that he would need at least half a dozen volunteers to help with food preparation and serving. He asked what was the board's feeling as to the number of people he should plan on for the next luncheon. It was the general consensus of the board that he plan on the same number as last year. Finally, James said that if anyone had producers that may be willing to donate fruits and/or vegetables for the luncheon to please contact him.

**Electronic Journal:** Allen Hogan said that the NACAA e-Journal Committee met by conference call on May 7, 2008**.** Chairman, Mickey Cummings, reported that 22 journal articles were submitted for review. Three articles were accepted with no revision, 12 were accepted with minor revision, 4 were accepted with major revision, and 3 were rejected for publication. LCAAA members Natalie Hummel and Allen Hogan were among those serving as reviewers for the Agronomy and Pest Management papers.

The committee agreed to make the following recommendations to the NACAA Board at the AM/PIC:

1) Continue to offer members the opportunity to publish in the NACAA e-Journal in 2009 using the same procedure as in 2008

2) Ask the board to publish abstracts of the accepted papers in the proceedings of the 2008 AM/PIC

3) To offer training or orientation to journal reviewers for consistency of review.

4) After the 2009 AM/PIC, again evaluate the e-Journal procedures to recommend any changes deemed as improvements.

**Agronomy and Pest Management Committee:** Allen Hogan also mentioned that three LCAAA members had submitted oral presentations for the 2008 annual meeting. All three were accepted and will be presented on July 15, 2008. The three presentations are:

1) Boyd Padgett; An Assessment of Selected Fungicides On Disease Progress of Asian Soybean Rust and Other Diseases of Soybean In Louisiana.

2) Myrl Sistrunk; Best Management Practices in Sweet Potato Production in Northeast Louisiana

3) Allen Hogan; Sweet Sorghum as a Potential Bio-Fuel in Southwest Louisiana

**Other Business/Adjourn:** Ed Twidwell asked if there was any other business that needed to come before the board. With no further business, Rusty Batty motioned that the meeting be adjourned. Rick Louque seconded the motion. The motion passed unanimously and the meeting was adjourned.